

**IDAHO CONTRACTORS BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 12/10/2019**

**BOARD MEMBERS PRESENT:** Rodney Underhill - Chair  
Todd B Webb  
David S Shurtleff  
Michael Arrington

**BOARD MEMBERS ABSENT:** Justin (Jessee) Rosin

**BUREAU STAFF:** Kelley Packer, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Kim Aksamit, Board Specialist  
Eric Nelson, Board Prosecutor

**OTHERS PRESENT:** Tracy Henry, Henry's Construction & Treasure  
Valley Fence

The meeting was called to order at 10:00 AM MST by Rodney Underhill.

**EXECUTIVE SESSION**

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Arrington. The vote was: Mr. Webb, aye; Mr. Shurtleff, aye; Mr. Arrington, aye; and Mr. Underhill, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Arrington. Motion carried.

**DISCIPLINE**

Mr. Nelson presented a Stipulation and Consent Order in case number CON-2020-30. Mr. Webb made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Shurtleff. Motion carried.

## **FINAL ORDER**

Mr. Nelson presented Findings of Fact, Conclusions of Law and Final Order case number CON-2019-73. Mr. Webb made a motion to approve the Final Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Shurtleff. Motion carried.

## **PAYMENT PROPOSALS**

Ms. Peel presented payment proposals for CON-2019-11; CON-2020-15 and CON-2020-16.

Mr. Webb made a motion to accept the payment proposals. It was seconded by Mr. Mr. Shurtleff. Motion carried.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$47,546.42 as of November 30, 2019.

## **OLD BUSINESS**

The Board reviewed the To Do List and no action was taken.

## **NEW BUSINESS**

**NEXT MEETING** was scheduled for January 28, 2019 at 9:00 AM MST.

## **EXECUTIVE SESSION**

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Shurtleff. The vote was: Mr. Webb, aye; Mr. Shurtleff, aye; Mr. Arrington, aye; and Mr. Underhill, aye. Motion carried.

Mr. Arrington made a motion to come out of executive session. It was seconded by Mr. Shurtleff. Motion carried.

## **APPLICATIONS**

Mr. Webb made a motion to approve the following for registration:

MCINTOSH AND DAUGHTER LLC  
A+ FLOOR COVERING LLC

RCE-49649  
RCE-53127

ARCON LLC	RCE-53181
KURZHAL CONSTRUCTION LLC	RCE-53206
JJ HANDYMAN REPAIR SERVICES LLC	RCE-53259
PURSUIT RESTORATION LLC	RCE-53334
LUKE INC	RCE-53331
PASLEY BRANDON ANTHONY	RCT-53220

It was seconded by Mr. Arrington. Motion carried.

## **ADJOURNMENT**

Mr. Shurtleff made a motion to adjourn the meeting at 10:59 AM MST. It was seconded by Mr. Arrington. Motion carried.

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Rodney Underhill, Chair

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Todd B Webb

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Justin (Jessee) Rosin

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David S Shurtleff

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Michael Arrington

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Kelley Packer, Bureau Chief